

Request for Quote – Conduct a survey and assessment on Tourism practices and certification in the Tourism industry in Fiji

Market Development Facility (MDF) – Fiji

Addendum 1

Date: 24 April 2024

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Queries from Tenderers:

1. What is the targeted date for commencement of this project?

Response: At this time, we do not have a specific date set. The commencement date will be confirmed once the consultant has been selected and the contract has been signed. We anticipate that work will commence shortly thereafter.

2. Is the indicated time frame of 3 months solely for completion of the research, or is it expected that all the elements of the project will be delivered in that time, including conducting an audit of sustainable tourism practices, training on audit practices, conducting a cost-benefit analysis of an accreditation program and delivering a final report?

Response: Yes, the indicated time frame of 3 months is for the completion of the survey and assessment phase which is inclusive of existing sustainable tourism practises. The training on audit practices, conducting a cost-benefit analysis of an accreditation program, and delivering a final report will be dependent on the feedback, analysis and recommendations from the assessment report and may extend beyond the initial 3-month period.

3. It is indicated that both qualitative and quantitative research will be necessary. Is there an expectation that the qualitative research will be conducted face-to-face with tourism operators in Fiji? If so, should travel costs to Fiji and within Fiji be included in the proposed budget?

Response: Yes, there is an expectation that qualitative research will involve face-to face interviews with tourism operators in Fiji. Therefore, travel costs to Fiji and within Fiji is included in the proposed budget to facilitate these meetings and ensure effective data collection.

4. What information can be supplied to assist the research? For example, will FHTA make available a database of its members who can be contacted?

Response: Yes, FHTA will make available a database of its members who can be contacted to assist with the research. Additionally, other relevant information and resources will also be provided to support the research efforts effectively.

5. **The Research Plan is to be co-designed with FHTA and MDF. How will this work in practice? Who will be the contacts and how do they expect to be involved?**

Response: In practice, the research plan will be collaboratively developed with representatives from FHTA and MDF. The key contact from each organization will be actively involved in the planning process, providing input, feedback, and guidance to ensure that the research plan aligns with their objectives and priorities. Regular communication and coordination meetings will be scheduled to facilitate this collaborative effort, allowing for transparency and mutual understanding of expectations.